

**MINUTES OF THE MEETING OF THE
BLOOMINGDALE PUBLIC LIBRARY BOARD OF TRUSTEES
APRIL 13, 2022**

I. CALL TO ORDER

The meeting was called to order by President Hoyle at 7:02 p.m.

II. ROLL CALL

Upon roll call, the following Trustees were present in person: Trustee Ashok Dhiman, Lauren Dixon, Ken Johnson, Ben Hoyle, Sharon Schade and Natalie Valenti. Absent: Trustee Dave Strutzel. Also Present: Director Timothy Jarzemsky.

III. PUBLIC DISCUSSIONS

IV. APPROVAL OF AGENDA

The April Board Meeting Agenda was reviewed. Trustee Valenti moved, and Trustee Dixon seconded **the motion**, that the agenda of the April 13, 2022 Regular Library Board meeting be approved as amended. The motion carried by voice vote.

V. APPROVAL OF MINUTES

The minutes of the March Board meeting were reviewed. Trustee Valenti moved, and Trustee Hoyle seconded **the motion**, that the minutes of the March 9, 2022 Regular Library Board meeting be approved as amended. The motion carried by voice vote.

VI. TREASURER'S REPORT

The Board reviewed the Treasurer's Report. Trustee Schade moved and Trustee Hoyle seconded **the motion**, that the Board approve the payment of bills for the month of April, 2022, in the amount of \$100,594.81 and the transfer of approximately \$275,000.00 for bills and salaries. The motion carried by roll call vote: AYES: Trustees Johnson, Dhiman, Hoyle, Valenti, Dixon and Schade. Absent: Trustee Stutzel.

VII. REPORTS

LIBRARIAN'S REPORT

Director Jarzemsky reported on events that took place at the library during the month of March. 96 patrons attended "Pompeii - From Ashes to Archaeology" via Zoom Webinar on March 7th. 62 patrons attended "Bloomington History Program – DuJardin Elementary" presented by Kandy Jones, Youth Services School Liaison. BPL received a large marketing donation of a large indoor exhibit booth with flooring, 2 free-standing retractable signs, and a 4 tier literature holder.

MONTHLY STATISTICS

Attachment D shows the activities for the month of March. Total circulation for the month of March was 21,692. This is an increase of 2% over March, 2021. This includes 1,667 items checked out by patrons from other libraries. Library Circulation staff processed 3,279 items

VII. REPORTS (Continued)

to send to other libraries via the RAILS delivery service.

STANDING COMMITTEES

PERSONNEL – No report.

POLICY – No report.

FINANCE – No report.

BUILDING AND GROUNDS – No report.

LIAISON REPORTS

SWAN/RAILS – There is a meeting next week. Director Jarzmesky will have a report next month for the Board.

VILLAGE – Trustee Valenti gave a verbal report.

FRIENDS OF THE LIBRARY – The Friends thanked Kelly Cusack, Maintenance Supervisor, for his hard work on repairing the Little Free Library. On May 1st, they will be writing a check to the Library for Summer Reading t-shirts, Snowman Crossing, etc. Director Jarzmesky thanked the Friends for the check.

BIG – Director Jarzmesky plans to attend. Two Board members can attend if they wish; an email will be sent to ask.

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

RESOLUTION FOR BOARD MEETING DATES & TIME FOR FY2022/2023

President Hoyle presented Resolution No. 2021/2022-3 entitled “Resolution Setting Time and Dates of Regular Meetings of the Board of Library Trustees of the Village of Bloomingdale, DuPage County, Illinois.”

Trustee Johnson moved and Trustee Valenti seconded **the motion** that said resolution as presented be adopted. After a full discussion thereof, President Hoyle directed that the roll be called for a vote upon the motion to adopt said resolution. Upon the roll being called, the following Trustees voted AYES: Trustees Johnson, Dhiman, Hoyle, Valenti, Dixon and Schade. Absent: Trustee Stutzel.

Whereupon President Hoyle declared the motion carried and said resolution adopted and

X. NEW BUSINESS (Continued)

did sign the same in open meeting and did direct the Secretary to record the same in the records of the Board of Library Trustees of the Village of Bloomingdale, DuPage County, Illinois, which was done.

INVESTMENT OF PUBLIC FUNDS (JAN-MARCH)

As mandated by State law, a discussion took place concerning the Library's investments as detailed in the written quarterly report. The report lists all investments and the location of the invested money and the market value.

2021 EQUALIZED ASSESSED VALUATION

Director Jarzemsky reviewed Attachment H, a letter from DuPage County regarding 2021 tax year. The Library has no control over property values in the Village. The new Equalized Assessed Value (EAV) is \$955,207,220. The tax rate is .3139.

APPROVAL OF NON-RESIDENT LIBRARY CARD PARTICIPATION

Attachment I was presented, Director Jarzemsky explained the Non-Resident Card Program to the Board.

If you do not live within the boundaries of the Village of Bloomingdale or in another library district, you are considered a non-resident. A library card can be purchased for one year only. The homeowner non-resident library card fee is based on the Library's tax rate of .3139 multiplied by the assessed valuation of the property divided by \$100.00. There are two non-residential areas near our Library boundaries which are Medinah and Mallard Lakes Estates.

Trustee Dixon moved and Trustee Valenti seconded **the motion**, that the Board approve the 2021/2022 Non-Resident Public Library Card Fee Program as presented. The motion carried by roll call vote. AYES: Trustees Johnson, Dhiman, Hoyle, Valenti, Dixon and Schade. Absent: Trustee Stutzel.

2023 TENTATIVE IMRF RATE

Attachment J is a preliminary notice of IMRF contribution rate for calendar year 2023. The rate in 2022 was 11.62% and the rate for 2023 is 8.94%. The 2023 is not the final number; however, the number is usually very close or the same as what is presented as the preliminary number.

FISCAL YEAR 2022/2023 BUDGET REVIEW

Director Jarzemsky presented a proposed draft budget tonight with approval scheduled for May Board meeting. This is the second review of the budget; it was reviewed in March. Staff reviewed the proposed budget and last year's budget items were used as a base line

X. NEW BUSINESS (Continued)

for each line item. Director Jarzemsky discussed the general fund line items, levy statistics and projections. The levy is the cash amount the Library collects from property taxes from property owners each year. Director Jarzemsky asked the Board to prepare approval of a levy amount at the May Board meeting. The total of expenditures was expected to be up by approximately 1.66%; however that number may change after all the final numbers are in and reviewed.

LEVY ANALYSIS

The Board will approve the Levy amount at the May Board meeting. This attachment is to begin evaluating what number you are comfortable with. Director Jarzemsky presented information from years past. He provided the Illinois Department of Revenue history of CPI's used for the PTELL and levy scenarios. It's important to note that this levy amount is for next calendar year. This calendar year was already determined last year. Director Jarzemsky presented multiple scenarios of levy increases with a recommendation of 3% increase.

DIRECTOR'S EVALUATION FORM

At the May Board meeting, the Director's Evaluation will be completed. Before the meeting, input and rating should be sent to Board Secretary Dixon to compile. Prior to the meeting, Board members should review Director Jarzemsky's past and current goals. Director Jarzemsky also provided a document of accomplishments completed through the fiscal year, the Board members are recommended to review that information as well.

XI. ANNOUNCEMENT

XII. Adjournment

Trustee Valenti moved and Trustee Dixon seconded **the motion** to adjourn the April 13, 2022 Library Board meeting at 8:27 p.m. The motion carried by voice vote.

Respectfully submitted,

Minutes approved by:

Secretary

President

Date: _____
(Minutes recorded by Jamie Schingoethe)